



# BunnyLuv Rabbit Resource Center

## Volunteer Application

*BLRRC is a 501c3 non-profit, pro-life, animal welfare organization run by volunteers. We rely upon your volunteer time, financial support, and adoptions to continue our work. All donations are 100% tax-deductible and go directly toward animal care.*

### WE NEED YOU!!

Volunteer participation is critical to the success of BunnyLuv! There are many ways for you to help that involve as little or as much time as you desire. Please take a moment to complete the following form, telling us a bit about yourself and how you would like to help.

Please **e-mail** this application to [volunteers@bunnyluv.org](mailto:volunteers@bunnyluv.org) or **mail** it to us at BLRRC, 16742 Stagg Street #104, Van Nuys, CA 91406. **ALL CONTACT INFORMATION BELOW IS REQUIRED**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/state/zip: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

E-mail address: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone: \_\_\_\_\_

1. I would like to assist with the following tasks (check all that apply):

- Feeding bunnies
- Cleaning
- Rabbit transportation (to/from vet, shelters)
- Special events
- Bagging Hay
- Fundraising
- Socializing (petting!) bunnies
- Laundry

2. I have the following special skills to contribute:

\_\_\_\_\_

3. I am available to help on the following days and times:

Mon     Tues     Wed     Thurs     Fri     Sat     Sun

Mornings     Afternoons     Evenings

Specific hours? \_\_\_\_\_

Would you prefer to help occasionally rather than commit to a regular schedule? \_\_\_\_\_

Are you at least 18 years of age? \_\_\_\_\_

If you are under 18, will a parent or guardian be able to volunteer with you? \_\_\_\_\_

4. Do you have experience volunteering at an animal shelter? If so, please describe.

\_\_\_\_\_

5. How have rabbits been a part your life?

\_\_\_\_\_

6. What role do rabbits or other animals currently play in your daily life?

\_\_\_\_\_

### **Volunteer/BLRRC Agreement**

1. As a volunteer at BLRRC, I will report to one the staff at BunnyLuv
2. I will comply with the organization's rules as set forth by the Volunteer Coordinator, the Policies and Procedures form, and any BLRRC staff. I will serve in a professional manner.
3. I will show up at my appointed time, and will notify BLRRC contact person if I cannot attend.
4. I will abide with policies of the agency, especially with regard to safety and health of the animals.

Volunteer Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature if under 18 \_\_\_\_\_ Date \_\_\_\_\_

BLRRC Signature \_\_\_\_\_ Date \_\_\_\_\_

**BunnyLuv Rabbit Resource Center, a 501(c)(3) Non-profit Animal Rescue**  
**Volunteer Policies and Procedures**

As a volunteer working with an animal population, it is important that you understand and abide by the following policies and procedures:

1. Volunteers must be at least 16 years of age. Any volunteer under 18 must have a parent present who will also volunteer.
2. Applying to be a volunteer does not guarantee volunteer hours. Becoming a volunteer does not have a guarantee of consistent volunteering hours.
3. Our volunteer system works via email notifications. If you are not able to provide a valid email address, we will not be able to contact you to volunteer. Volunteer opportunities are sent out once a week from volunteers@bunnyluv.org. We ask that you arrange your volunteering times through this system rather than showing up unannounced.
4. Some volunteer opportunities require consistent, once a week dedication. These kinds of jobs will come with a training / trial period. While we encourage you to see if an opportunity is right for you before taking on that commitment, please do not volunteer for these jobs unless you know that you are willing to make such a commitment (if you enjoy the task and you are considered to be a good match for the job).
5. All volunteers must sign a Release and Waiver of Liability form. You may not volunteer if you are not able/allowed to sign legal documents on your own behalf (unless also signed by a parent/guardian who assumes responsibility).
6. All volunteers must sign in upon arrival at BunnyLuv and sign out when departing.
7. Volunteers should try to avoid loud noises and fast movements, both of which can frighten the rabbits.
8. As with any organization working with animals, volunteers should be aware that animals could be confrontational and/or aggressive, animals can have confrontations with one another, animals can have seizures or other sudden illnesses, and animals can pass away. Volunteers should be aware of the physical and mental duress that may occur from witnessing/being subject to any of these animal behaviors. Volunteers working with rabbits may be subject to scratching and biting, which may cause damage to skin and/or clothing. Volunteers should not work with rabbits that are known to be aggressive / known to bite.
9. Volunteers should wear clothing that protects their skin and closed toe shoes, such as tennis shoes or boots to prevent feet and to prevent tripping when walking and moving within herd areas. Volunteers may want to bring gardening or work gloves. Volunteers are encouraged to wear "old" clothes - damage or staining to clothing can occur from blood, feces, urine, or scratching/nibbling.
10. At no time should a volunteer enter a rabbit pen or herd areas without the knowledge and consent of a health associate.
11. At no time should a volunteer pick up a rabbit without the knowledge and consent of a health associate.

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12. Safety First! At no time should a volunteer attempt a task that may put themselves or the animals in danger, such as carrying objects (ex. filled water bowls) without being able to steady oneself or reaching over and into a cage to pet rabbits or retrieve something. Volunteers should be aware of any potential hazards, including but not limited to edges on cages, plexiglass, and shelves, slippery surfaces caused by water spillage, urine, or cleaning, fur and hay dust that may cause an allergic reaction. Volunteers should notify BunnyLuv staff immediately if they have any concerns.

13. There is to be no use of alcohol or drugs on the shelter premises, nor may a volunteer be present under the influence of drugs or alcohol. Any volunteer found to be under the influence will be asked to leave and will not be able to continue volunteering.

14. Any volunteer who does not adhere to these guidelines and to any request made by health associates in regard to handling/working with the rabbits may be asked to leave or assigned to another task.

**I have read and understand the policies and procedures for volunteering at BunnyLuv Rabbit Resource Center.**

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**Signature**

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**Date**

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**Printed Name**

**BunnyLuv Rabbit Resource Center, Non-Profit California Corporation**  
**RELEASE AND WAIVER OF LIABILITY AGREEMENT**

I, \_\_\_\_\_ (Volunteer), acknowledge that I have voluntarily applied to participate/volunteer with BunnyLuv Rabbit Resource Center Non Profit California Corporation (herein referred to as "BLRRC").

I am voluntarily participating in the work that BLRRC has for me. I understand that I may not be allowed/approved to do requested tasks, and I also understand that I may elect not to do any task that I believe is outside of my physical abilities or that would make me uncomfortable, and I will make the aforementioned known.

I hereby release, and agree to indemnify, defend, and hold harmless BLRRC, its directors, officers, employees, agents, and volunteers, and its and their heirs, successors, assigns, and personal representatives from and against liability for any injuries, damages, liabilities, losses, judgments, costs, or expenses ("Losses") whatsoever, which I might suffer or sustain, except any Losses that are the result of BLRRC's gross negligence or intentional misconduct as determined by California Law. I understand that I am responsible for any damage cause to the shelter due to any gross negligence or malice.

I understand that participation in volunteering for BLRRC could include actions or tasks that might be hazardous, and I agree to assume any and all risks of bodily injury and or personal property damage, whether these risks are known or unknown. By signing below, I assume any risk of harm or injury that might occur due to volunteering, and I release BLRRC from all liability, costs and damages that might arise from participation. BLRRC does not carry, and is in no way responsible for, medical insurance for staff or volunteers, and I acknowledge that any medical care required as a result of an injury which occurs at BLRRC or while I am representing BLRRC at any other location, will be my responsibility, financial or otherwise. I understand that I am not an employee of BLRRC and that I am not entitled to any form of Worker's Compensation.

I have carefully read this agreement and fully understand its contents. I am aware that this is a release of liability and a contract between myself and BLRRC and I sign it on my own free will.

\_\_\_\_\_  
**VOLUNTEER SIGNATURE**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**IF YOU ARE UNDER 18 YEARS OF AGE, YOUR PARENT OR GUARDIAN MUST FILL OUT THE INFORMATION BELOW. A PARENT OR GUARDIAN ASSUMES ALL RESPONSIBILITY AND LIABILITY FOR ANY PERSON UNDER THE AGE OF 18.**

I, \_\_\_\_\_, am assuming all responsibility and liability for the above named minor and give my permission for him/her to volunteer at BLRRC. I understand that BLRRC is not liable for any injury that may occur to myself or the above named minor, and that I am deemed responsible for any damage cause to the shelter due to his/her gross negligence or malice.

\_\_\_\_\_  
**PARENT/GUARDIAN SIGNATURE**

\_\_\_\_\_  
Date

**Parent/Guardian's Printed Name:** \_\_\_\_\_